



## Employers' Readiness for Tax and Payroll Audit by LHDN

HRD Corp Claimable (SBL-Khas)

Understanding and taking advantage of the various tax provisions can create additional value by optimizing tax savings for both employers and employees.

This training provides a comprehensive overview of current tax laws, detailing on the specific obligations and responsibilities imposed on employers

### Pre-Requisites

- Stable Internet Connection
- Webcam and Earphones

### Course Content

#### Module 1: Understanding Employers' Tax Obligations

- Who is considered to be an employer?
- Are contract workers considered your employees
- When will the tax obligations of an employer arise?
- Penalties and offences for non-compliance
- Key highlights and important notes to the 2024 Form E (e-E) and C.P.8D via online
- Good practices in assisting employers to prepare for payroll audit by the IRB

- Tax treatment for expatriates and foreign workers working in Malaysia

## **Module 2: Administrative Practices for Tax Compliance**

- New e-PCB-Plus System
- Various statutory forms to be completed by an employer
- New Employee: Submission e-CP22 (Form CP22 via online)
- Termination of Service: Submission e-SPC (Forms CP22A/ CP22B/ CP21 via online)
- E-invoice: Employment Income, Perquisites and Benefits; and Certain Expenses incurred by employee.
- Practical Case Studies

## **Module 3: Latest Update 2024 affecting Employers and Employees**

- Compliance requirements for PCB deduction
- Focus areas for employer's audit
- Brief updates on 2025 tax amendments impacting employers

### **When & Where**

**21 February 2025**  
(Friday)  
9.00 am to 5.00 pm

**Remote Online Learning -  
Zoom**

### **Who Should Attend**

HR Managers, Executives, Finance Managers, Payroll Managers and corporate consultants who are involved in Tax, HR and Payroll matters and anyone who needs the knowledge

### **Training Investment**

**RM 700** per participant (inclusive of Service Tax, Online Course Materials, and E-Certificate of Attendance)

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## **Trainer's Profile**

### **Yong Mei Sim**

Yong Mei Sim has served over 35 years in the Inland Revenue Board of Malaysia ("IRB") and held the last position as the Principal Assistant Director of the Penang branch, before retiring in 2016.

She obtained a Bachelor of Science Degree majoring in Economics with a Second Class Upper from the University Science of Malaysia in Penang. She was later awarded the prestigious JPA scholarship to pursue and successfully completed her Master's of Science in Taxation from the Golden Gate University in San Francisco, USA.

During her tenure in office, she has been, inter alia, an audit manager in charge of the Payroll Taxes Unit, Field Audit, and Desk Audit Unit. She had actively assisted the Federal Councils of the IRB in handling tax litigation cases. Among the landmark tax litigation cases in which she was directly involved are ICTSB vs DGIR, PSSB vs DGIR, and Marigold (M) Sdn Bhd vs DGIR.

With her vast knowledge and experience in the field of Malaysian taxation, she has been invited by the IRB and other professional bodies to speak extensively around the country and to share her valuable experience and expertise on income tax updates and all other relevant taxation matters.

#### Testimonials

*“In short, the overall training programme is outstanding & excellent. It really helps me a lot in carry out my tasks related to tax comp/tax file. I hope I can participate in similar training again.”* Mr. Lai, HR Executive

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#### **Contact Us**

**Carriera Academy Sdn Bhd**

Download our company profile [here](#)

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